



IN-HABIT - INclusive Health And wellBeing In small and medium size ciTies

D9.3 Ethics Requirements

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EXECUTIVE SUMMARY

IN-HABIT project aims to analyse the role that visionary and integrated solutions will play to boost inclusive health and wellbeing in small and medium size cities and, as such, will develop different research activities with ethical implications.

The Ethics Requirements are included in the framework of WP9 Project Management and Coordination (Task 9.5 Ethics and Data Management) of the IN-HABIT Project under Grant Agreement No. 869227. The aim of the Ethics requirements is to delineate various ethical aspects such as, the ethical use of data, adequate privacy control, informed consent, appointment of DPOs, etc. according with the existent European and Member States regulations, and to establish a basis for the continuous assessment of ethical issues affecting (or likely to affect) the IN-HABIT project.

The Ethics Requirements is a living document, and regular updates of this deliverable will be promoted. Ethical issues will be continuously evaluated throughout the duration of the project based on periodical Steering Committee and General Assembly decisions to assure that all relevant regulations are fully complied with. Each time the document is updated, all partners and the Project Advisor will be duly informed about it.

The Ethics Requirements Deliverable sets out:

- The ethics requirements for IN-HABIT research in respect to human participants and personal data protection.
- The ethics requirements and data collection in IN-HABIT by referring to the research activities of each work package and the associated procedures and documents needed to satisfy the ethics requirements.
- The IN-HABIT information sheet.
- The informed consent and privacy note.
- The ethics requirements for RRI compliance.
- The POPDs – Declarations of all project partners.



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TABLE OF CONTENTS

VERSION LOG	2
EXECUTIVE SUMMARY	3
TABLE OF CONTENTS	4
ACRONYMS	5
1. INTRODUCTION	7
2. ETHICS REQUIREMENTS CONCERNING IN-HABIT	8
2.1. RESEARCH INVOLVING HUMAN BEINGS	8
2.2. PROTECTION OF PERSONAL DATA	10
3. ETHICS REQUIREMENTS AND DATA COLLECTION IN IN-HABIT	12
3.1. WORK PACKAGE 1	12
3.2. WORK PACKAGE 2	15
3.3. WORK PACKAGE 3	18
3.4. WORK PACKAGE 4	20
3.5. WORK PACKAGE 5	23
3.6. WORK PACKAGE 6	24
3.7. WORK PACKAGE 7	26
3.8. WORK PACKAGE 8	27
3.9. WORK PACKAGE 9	30
ANNEX 1	31
INFORMATION SHEET	32
INFORMED CONSENT FORM AND PRIVACY NOTICE	33
ANNEX 2	35
ETHICS REQUIREMENTS FOR RRI COMPLIANCE	35
ANNEX 3	48
PROTECTION OF PERSONAL DATA (POPD) REQUIREMENTS	48



ACRONYMS

AVUE	Asociación Vecinal Unión y Esperanza de las Palmeras - Neighbourhood Association for the Union and Hope of Las Palmeras
B4B	Bridge For Billions SL
BOT	Book On a Tree LTD
BSC	Nodibinajums Baltic Studies Centre
G&D	Gender and Diversity
DECO	Dissemination, Exploitation, Communication and Outreach
DFC	Design for Change Spain
DoA	Description of the Action
EU	European Union
FIDS	Feel, Imagine, Do, Share
GDEI	Gender, Diversity, Equity, and Inclusion
GDPR	General Data Protection Regulation
GIS	Geographic Information System
H&W	Health and Wellbeing
HIDE	Hidepark Civic Association Triptych
Hum-An	Human-Animal
ICT	Information and Communications Technology
IHW	Inclusive Health and Wellbeing
IN-HABIT	INclusive Health And wellBeing In small and medium size ciTies
ISIM	isIMPACT
KIIs	Key Impact Indicators
KQ	Kalnciema Quarter



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LABORELEC	Engie Laborelec – Belgisch Laboratorium van de Elektriciteitsindustrie Laborelec CVBA
LCREA	Lucca Crea
LUCCA	Comune Di Lucca
NBS	Nature-Based Solutions
NGOs	Non-Governmental Organizations
NITRA	Mesto Nitra
PPs	Project Partners
PPPP	Public-Private-People Partnership
REMOULD	Reversible Multifunctional Open-source Urban Landscape
RPR	Riga Planosanas Regions
SMEs	Small and Medium Enterprises
SMSCs	Small and Medium Size Cities
SUA	Slovak University of Agriculture in Nitra – Slovenska Polnohospodarska SUA Univerzita v Nitre
TSR	Tesseract Urban Social Research – Colini-Tripodi GBR
UCO	University of Córdoba - Universidad de Córdoba
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNIPI	University of Pisa - Università Di Pisa
UREAD	University of Reading
VIS	Visionary and Integrated Solutions
WP	Work Package
WTG	Wellness TechGroup - Wellness Telecom



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1. INTRODUCTION

The IN-HABIT Project (INclusive Health And wellBeing In small and medium size ciTies) aims to test visionary and integrated solutions (VIS) to foster Inclusive Health and Wellbeing (IHW) in four peripheral small and medium size cities (SMSCs) - Cordoba (Spain), Riga (Latvia), Lucca (Italy) and Nitra (Slovakia) – with a focus on gender, diversity, equity, and inclusion (GDEI).

IN-HABIT visionary approach consists of the innovative mobilisation of existing undervalued resources (culture, food, human-animal bonds and art and environment) to increase IHW. The integrated approach is based on a combination of technological, digital, nature-based, cultural, and social innovations in selected urban public spaces. These solutions will be co-designed, co-deployed and co-managed with and by local stakeholders.

Deliverable 9.3 deals with the ethics requirements that the project must comply with. It will integrate such information by reporting the needs in terms of ethics in each Work Package, to advise Consortium Partners on how to deal with the requirements associated to research involving human beings and Protection of Personal Data.

Deliverable 9.3 aims to provide IN-HABIT Partners with specific guidelines on how to manage ethical issues in the activities foreseen by the Project. This document precedes any involvement of research participants external to the consortium, so that Partners will have clear instruction on how to be compliant.

The document is organised as follows: Chapter 1 includes a short introduction; Chapter 2 states the ethics requirements for IN-HABIT research in respect to human participants and personal data protection; Chapter 3 states the ethics requirements and data collection in IN-HABIT by referring to the research activities of each work package and the associated procedures and documents needed to satisfy the ethics requirements; Annex 1 includes the Information Sheet, as well as the Informed Consent and Privacy Note; Annex 2 includes the Ethics Requirements for RRI Compliance; and Annex 3 compiles the POPD Declarations of all the beneficiaries.



2. ETHICS REQUIREMENTS CONCERNING IN-HABIT

As reported in the Grant Agreement, the main ethical issues for the IN-HABIT project concerns Research involving Human beings and the Protection of Personal Data.

Ethical standards in social research methods and procedures will be central to carry out the activities of the project. The partners will make sure that the proposed research fulfils all legal and ethical regulations at EU and national levels. It will respect data protection regulations of the individual countries and at the European level.

IN-HABIT researchers will be specifically trained in ethics issues and will be aware of the relevance of ethical integrity in social research when approaching their individual research (WP5, T5.2). This training will not only include aspects related to how to work with stakeholders, local people and other participants, but also aspects linked to research misuse (e.g., distortion of facts by the methods used, discrimination and stigmatization or misinterpretation of results). Moreover, a Gender, Diversity, Equity and Inclusion Manager (Dr. Marina Della Giusta, UREAD) is appointed to ensure that all the consortium is aware of what the GDEI perspective means in co-designing, implementing and evaluating interventions and how it should drive their work (i.e., considering all the different personal characteristics IN-HABIT identified in terms of sex, age, gender identity, sexual orientation, disability, race and ethnicity among others), and liaise with other cluster projects regarding their approach to GDEI to identify best practices.

2.1. RESEARCH INVOLVING HUMAN BEINGS

The development of IN-HABIT research activities involves voluntary participation of human beings in various individual and group research activities:

- In-depth, semi-structured and structured interviews
- Surveys
- Storytelling, including photo and video stories
- Workshops and focus groups
- Face-to-face meetings, as well as through online platforms
- Mobile sampling experience and gamified surveys through the IN-HABIT App
- Behavioural games
- Participant observation of group behaviour



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Various participants will be included in project activities based on their interest in IHW, such as:

- Local inhabitants
- Entrepreneurs
- Business managers
- Tourists
- Policymakers (local, regional, national, and European levels)
- Representatives of civil society organizations
- Technology providers
- Profit and non-profit organizations such as schools, NGOs, cooperatives, and social enterprises
- School-age children and young adults

The project activities will involve a wide range of individuals and social groups, particularly individuals who often are at risk of discrimination and exclusion on the grounds of age, ethnic origin, religion or belief, gender, disability, sexual orientation, but also migrants and refugees, and children, as gender, diversity, equity, and inclusion are central to the IN-HABIT project. Thus, training of project staff from a gender, diversity, equity, and inclusion perspective is part of IN-HABIT actions and tools and methods for the application of these principles. The procedures to address these issues will be collected into the GDEI Stakeholders Engagement Toolkit to guide the activities of the 4 IN-HUBS. A record of how these aspects will be addressed during co-design, co-deployment and co-implementation of project activities will be kept and finally incorporated into the Gender, Diversity, Equity, and Inclusion Handbook for Cities (D6.4, M60 – August 2025). The involvement of individuals at risk of discrimination and exclusion will follow ethical procedures in EU and national contexts with additional advice from the Gender, Diversity, Equity, and Inclusion Manager.

The data that the participants will be asked to provide regards:

- Their experience when using or participating in any of the VIS.
- Their perception on how these solutions may improve health and wellbeing.
- Their engagement in IN-HABIT activities and behavioural games.



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- Their evaluation of the situation in terms of health and wellbeing in cities.
- Their needs and interests to use the VIS.
- Their belonging to a binary (male and female) and non-binary (transsexual, intersex) gender.
- Their belonging / self-perception as members of groups at risk of discrimination such as ethnic minorities, religious minorities, LGBTIQ + people.
- Their age.
- Their condition as person with disabilities.
- Their global emotional / psychological state or in relation to specific events / places in the city.
- Their socioeconomic situation in issues such as employment, housing, economic condition, the state of material deprivation, the ability to satisfy their own needs and those of their family.
- Their perception of the safety and quality of urban spaces.
- Their habits and lifestyles that can affect their health and psycho-physical well-being.

IN-HABIT will not perform clinical trials on physical health issues, even if researchers might use aggregated data existing at city level on these topics to complement the research. It will address self-perceptions of individual physical health status and health determinants like consumption of fruit and vegetables, physical activity/sport, alcohol consumption, tobacco consumption, cultural consumption, use of free time, or use of urban spaces. Mental health aspects will be linked to subjective psychological well-being and positive feelings about the specific VIS.

Prior to the collection of any data, PPs will inform participants about the purpose, collection, processing and use of the data provided, and will then gather participants' informed consent (digital or hard copy). More detailed procedures for obtaining the informed consent from participants involved in specific project activities are described in Chapter 3 and Annex 1.

2.2. PROTECTION OF PERSONAL DATA

IN-HABIT research involves personal data collection and processing: these data need to be protected in compliance with the EU Regulation n. 2016/679, which defines personal data as “any information relating to an identified or identifiable person” (for full definition see art. 4). IN-HABIT Grant Agreement includes the following requests:



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- *“The beneficiary must confirm that it has appointed a Data Protection Officer (DPO) and the contact details of the DPO are made available to all data subjects involved in the research. For beneficiaries not required to appoint a DPO under the General Data Protection Regulation (GDPR) a detailed data protection policy for the project must be kept on file (to be specified in the grant agreement) and submitted to the Agency upon request. The confirmation for each beneficiary must be submitted as a deliverable.”*
- *“The beneficiary must explain how all of the data they intend to process is relevant and limited to the purposes of the research project (in accordance with the ‘data minimisation ‘principle). This must be submitted as a deliverable.”*
- *“A description of the technical and organisational measures that will be implemented to safeguard the rights and freedoms of the data subjects/research participants must be submitted as a deliverable.”*
- *“A description of the security measures that will be implemented to prevent unauthorised access to personal data or the equipment used for processing must be submitted as a deliverable.”*
- *“In case of further processing of previously collected personal data, an explicit confirmation that the beneficiary has lawful basis for the data processing and that the appropriate technical and organisational measures are in place to safeguard the rights of the data subjects must be submitted as a deliverable.”*
- *“In case personal data are transferred from the EU to a non-EU country or international organisation, confirmation that such transfers are in accordance with Chapter V of the General Data Protection Regulation 2016/679, must be submitted as a deliverable. - In case personal data are transferred from a non-EU country to the EU (or another third state), confirmation that such transfers comply with the laws of the country in which the data was collected must be submitted as a deliverable.”*

Within the IN-HABIT project, primary data will be collected through face-to-face/online interviews, digital and paper registration forms, sensors and cameras, GPS, focus groups, meetings, workshops, behavioural games, as well as phone calls and emails. Deliverable 9.2 “Data Management Plan” provides more details about the processing of personal data within IN-HABIT. Potential research participants will be provided with clear information about the collection, processing, storage, breaching of their personal data, and on how to withdraw consent should they wish so. When using digital devices to collect data, digital disclaimers (for example, written texts or informative pop-ups) will be available, giving the opportunity to participants to opt in or out of the activities.



If PPs intend to make use of ‘open source’ personal data (e.g., social media networks) about identifiable persons and create new records or files/profiles, they will ensure that the data processing is fair to the data subject and that their fundamental rights are respected. This will be done by assessing whether those persons intended to make their information public (e.g., in the light of the privacy settings or limited audience to which the data were made available). PPs must also ensure that their intended use of the data complies with any terms and conditions published by the data controller.

All the project partners have a nominated Data Protection Officer or equivalent, and arrangements to ensure personal data handling and control obligations under relevant regulations. In this sense, each project partner has indicated the contact details of the partner DPO. Where there is no dedicated Data Protection Officer, the relevant senior member of staff with responsibility for organisational compliance with relevant regulations is identified, details of whom are provided. Also noted is the expected transfer of data between research partners in Member States and non-Member States of the European Union, as abovementioned.

Annex 3 contains the forms signed by the representative of each of the 21 partners declaring that all the activities of the IN-HABIT project will comply with the 7 principles of the GDPR Regulations: i) Lawfulness, fairness and transparency; ii) Purpose limitation; iii) Data minimisation; iv) Accuracy; v) Storage limitation; vi) Integrity and confidentiality; and vii) Accountability. The Deliverable also notes the expected transfer of data between research partners in Member States and non-Member States of the European Union and notes the relevant Deliverables under which further details of processes will be set out.

3. ETHICS REQUIREMENTS AND DATA COLLECTION IN IN-HABIT

All IN-HABIT Work Packages are obliged to fulfil the ethics requirements for collecting research and personal data. The following sub-chapters provide a description of the main research activity in each Work Package, as well as details on the necessary steps to comply with the Ethics requirements.

3.1. WORK PACKAGE 1

Work Package 1 is dedicated to enhancing IHW of people living in Las Palmeras neighbourhood, by



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creating a zero-emission corridor connecting Las Palmeras with Medina Azahara UNESCO site and transforming the neighbourhood's central square in a green and creative area.

The specific objectives of WP1 are:

- To deliver knowledge and empirical evidence of the VIS to promote sustainable mobility and link IHW with culture.
- To enhance cultural, labour, and healthy lifestyles opportunities.
- To improve safety, accessibility, and liveability.
- To increase tourists' influx to reach Medina Azahara UNESCO site using sustainable mobility means through Las Palmeras neighbourhood.
- To decrease isolation of local inhabitants.

In order to reach the above-mentioned objectives, research in WP1 involves: the mapping of main stakeholders and their successful engagement and collaboration in Cordoba IN-HUB; co-design workshops of Cordoba IN-HUB with relevant stakeholders (1); co-design workshops (1) and interviews (3-5) on IHW indicators with relevant stakeholders; secondary data collection for gender landscaping and sampling procedures; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each) and additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews (20) on IHW assessment; mobile sampling experience and gamified surveys through the IN-HABIT APP; behavioural games (2 rounds of experiments with 100 participants) to explore the perspective of different groups at risk of discrimination and exclusion; specific workshops (approx. 5) applying the FIDS method with school pupils, parents, women and teachers in neighbourhood schools; local contests on social networks (i.e., Instagram); use of visual and textual content from stories and photo-stories.

Complementing WP7 related tasks, within Task 1.5, UCO, AVUE and CORDOBA City Hall will run the continuous monitoring of the deployed solutions in terms of performance and impact on the following aspects:

- Changes in the use of the space and mobility patterns among citizens through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience.
- Attendance to events and influx of people and tourists in the public spaces through secondary data collection.
- Perceived inclusiveness, accessibility, and safety of the re-designed areas through interviews (40), satisfaction surveys (3), and mobile sampling experience.



- Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40), satisfaction surveys (2), secondary data collection, street cameras and sensors.
- Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection.
- Number of new (social, educational, health, tourist, cultural) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection.
- Increased participation and involvement of local citizens in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).

This monitoring action will also make use of the INHABIT-APP (for participative Mobile Experience Sampling) and the IN-HABIT Platform for data integration, scenario development and interactive visualization. Physical devices like street sensors and cameras will be used as data sources to monitor air quality, temperature, noise, people's movement, and traffic in a way which is completely anonymized and in compliance with GDPR data protection rules.

Before carrying out whatever research activity, participants will be informed verbally and/or given written text explaining the project and the purpose of the activity. Participants will be given the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (hand-made or digital signature or tick of a box for online devices). The informed consent will be written in the local language and in accordance with the national legislation and GDPR rules, and accordingly adapted to describe the specificity of each project activity in which human being participation is required. The informed consent will include information on the project and its specific research activities, the purpose of the data collection, how the data will be used and stored, and will state that participation is voluntary (Annex 1). The signed consent forms or digital disclaimer data will be securely stored following the security guidelines of the partner organisation involved in the corresponding research activity.

At any time, participants will be free to leave or interrupt their participation if they do not agree with whatever part of the research activity in which they get involved without any explanation of their reasons to do it. All information collected and obtained for this project will be anonymised and confidential and used for the purposes of the project. If foreseen, consent is requested to record and use audio-visual material always in compliance with the data protection law.

Main implementation steps:



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- For the participation of residents and stakeholders in Cordoba IN-HUB, a consent form will be created and signed by them before starting whatever research activity.
- For the co-management of VIS, agreements of collaboration will be signed between different stakeholders.
- In case of involving minors in project activities, the informed consent of parents/legal representatives will be required.
- The consent form will be adapted to specific project activities and legal requirements of each research subject and context.
- Before starting any research activity, signature on the consent form is required in case of hard copies or opt in, in case of digital disclaimers.
- After each research activity, the signed consent forms shall be stored securely on file, according to the organisation's security rules. Digital consents will be stored on cloud spaces with the same characteristics.
- All the documents will be in Spanish and in an understandable language for research participants, and reference to the national legislation included (if needed).

3.2. WORK PACKAGE 2

The general objective of the Riga pilot is to promote inclusive healthy lifestyles and wellbeing among local inhabitants of Agenskalns neighbourhood, by creating a multifunctional food hub around the local market.

The specific objectives of WP2 are:

- To increase healthy food consumptions and habits among local people.
- To improve accessibility for all while encouraging sustainable mobility (walking and cycling) from and to Agenskalns market.
- To use food to improve intercultural and intergenerational social relations, sense of belonging and ownership of the place.
- To shorten food supply chains and decrease food waste in the market.

In order to reach the above mentioned objectives, research in WP2 involves the mapping of main stakeholders and their successful engagement and collaboration in Riga IN-HUB, co-design workshop of Riga IN-HUB with relevant stakeholders (1), co-design workshop (1) and interviews (3-5) on IHW indicators with relevant stakeholders, collection of secondary data for gender landscaping construction and



sampling procedures, implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each), additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups), focus groups (3) and interviews (20) on IHW assessment, mobile sampling experience and gamified surveys through the IN-HABIT App, behavioural games (2 rounds of experiments with 100 participants) to explore the perspective of different groups with protected characteristics, specific workshops (approx. 5) applying the FIDS method with school pupils, parents, women and teachers in neighbourhood schools, local contests on social networks (i.e., Instagram), use of visual and textual content from stories and photo-stories.

Complementing WP7 related tasks, within Task 2.5, CBS and Riga partners will run the continuous monitoring of the deployed solutions in terms of performance and impact on the following aspects:

- Changes in the use of the space and mobility patterns among citizens through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience.
- Attendance to events and influx of people and tourists in the public spaces through secondary data collection.
- Perceived inclusiveness, accessibility, and safety of the re-designed areas through interviews (40), satisfaction surveys (3), and mobile sampling experience.
- Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40), satisfaction surveys (2), secondary data collection, street cameras and sensors.
- Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection.
- Number of new (social, educational, health, food-related) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection.
- Increased participation and involvement of local citizens in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).

This monitoring action will also make use of the INHABIT-APP (for participative Mobile Experience Sampling) and the IN-HABIT Platform for data integration, scenario development and interactive visualization. Physical devices like street sensors and cameras will be used as data sources to monitor air quality, temperature, noise, people's movement, and traffic in a way which is completely anonymized and in compliance with GDPR data protection rules.



Before carrying out whatever research activity, participants will be informed verbally and/or given written text/pop-up explaining the project and the purpose of the activity. Participants will be given the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices). The informed consent will be written in the local language and in accordance with the national legislation and GDPR rules, and accordingly adapted to describe the specificity of each project activity in which human being participation is required. The informed consent will include information on the project and its specific research activities, how the data will be used and stored, and will state that participation is voluntary (Annex 1). The signed consent forms or digital disclaimer data will be securely stored following the security guidelines of the partner organisation involved in the corresponding research activity.

At any time, participants will be free to leave or interrupt their participation if they do not agree with whatever part of the research activity in which they get involved. All information collected and obtained for this project will be anonymous and confidential, and used for the purposes of the project. If foreseen, consent is requested to record and use audio-visual material always in compliance with the data protection law.

Main implementation steps:

- For the participation of residents and stakeholders in Riga IN-HUB, a consent form will be created and signed by them before starting whatever research activity.
- For the co-management of VIS, pacts of collaboration will be signed between different stakeholders.
- In case of involving minors in project activities, the informed consent of parents/legal representatives will be required.
- The consent form will be adapted to specific project activities and legal requirements of each research subject and context.
- Before starting any research activity, signature on the consent form is required in case of hard copies or opt in, in case of digital disclaimers.
- After each research activity, the signed consent forms shall be stored securely on file, according to the organisation's security rules. Digital consents will be stored on cloud spaces with the same characteristics.
- All the documents will be in Latvian and in an understandable language for research participants, and reference to the national legislation included (if needed).



3.3. WORK PACKAGE 3

The general objective of WP3 is to promote inclusive mental health, social and relational wellbeing among local inhabitants in the city of Lucca by creating the first Hum-an smart city in Europe.

The specific objectives of WP3 are:

- To improve the quality of urban life in and around the old city centre of Lucca by means of innovative habits, safer, accessible, and inclusive hum-an public green spaces.
- To decrease marginalization, isolation, and exclusion of vulnerable groups (children, people suffering from autism or eating disorders, persons with disabilities, people living alone, especially elderly) by boosting hum-an bonds.
- To enhance inclusive economic development and ownership of urban commons by mobilising public and private investments and testing new business models focused on hum-an relationships and associated health benefits working with specific collectives.

In order to reach the above mentioned objectives, research in WP3 involves: the mapping of main stakeholders and the achievement of their compromise to collaborate in Lucca IN-HUB; co-design workshop of Lucca IN-HUB with relevant stakeholders (1); co-design workshop (1) and interviews (3-5) of IHW indicators with relevant stakeholders; secondary data collection for gender landscaping construction and sampling procedures; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each) and additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews (20) on IHW; mobile sampling experience and gamified surveys through the IN-HABIT App; behavioural games (2 rounds of experiments with 100 participants) to explore the perspective of different groups at risk of discrimination and exclusion; specific workshops (approx. 5) applying the FIDS method with school pupils, parents, women and teachers in neighbourhood schools; local contests on social networks (i.e., Instagram); visual and textual contents analysis from stories and photo-stories.

Research on non-human animals involved in IN-HABIT will also be performed by UNIPI. The collection and management of such data will follow relative rules and will be done after a favourable recommendation or approval of appointed committees.

Complementing WP7 related tasks, within Task 3.5, UNIPI and Lucca partners will run the continuous monitoring of the deployed solutions in terms of performance and impact on the following aspects:



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- Changes in the use of the space and mobility patterns among citizens through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience.
- Attendance to events and influx of people and tourists in the public spaces through secondary data collection.
- Perceived inclusiveness, accessibility, and safety of the re-designed areas through interviews (40), satisfaction surveys (3), and mobile sampling experience.
- Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40), satisfaction surveys (2), secondary data collection, street cameras and sensors.
- Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection.
- Number of new (social, educational, tourist, pet care) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection.
- Increased participation and involvement of local citizens in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).

This monitoring action will also make use of the INHABIT-APP (for participative Mobile Experience Sampling) and the IN-HABIT Platform for data integration, scenario development and interactive visualization. Physical devices like street sensors and cameras will be used as data sources to monitor air quality, temperature, noise, people's movement, and traffic in a way which is completely anonymized and in compliance with GDPR data protection rules.

Before carrying out whatever research activity, participants will be informed verbally and/or given written text/pop-up explaining the project and the purpose of the activity. Participants will be given the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices). The informed consent will be written in the local language and in accordance with the national legislation and GDPR rules, and accordingly adapted to describe the specificity of each project activity in which human being participation is required. The informed consent will include information on the project and its specific research activities, how the data will be used and stored, and will state that participation is voluntary (Annex 1). The signed consent forms or digital disclaimer data will be securely stored following the security guidelines of the partner organisation involved in the corresponding research activity.



At any time, participants will be free to leave or interrupt their participation if they do not agree with whatever part of the research activity in which they get involved. All information collected and obtained for this project will be anonymised and confidential and used for the purposes of the project. If foreseen, consent is requested to record and use audio-visual material always in compliance with the data protection law.

Main implementation steps:

- For the participation of residents and stakeholders in Lucca IN-HUB, a consent form will be created and signed by them before starting whatever research activity. This consent form will be a specification of the general consent form of the project activities, including where necessary references to national legislations and context.
- For the co-management of VIS, pacts of collaboration will be signed between different stakeholders.
- In case of involving minors in project activities, the informed consent of parents/legal representatives will be required.
- The consent form will be adapted to specific project activities and legal requirements of each research subject and context.
- Before starting any research activity, signature on the consent form is required in case of hard copies or opt in, in case of digital disclaimers.
- After each research activity, the signed consent forms shall be stored securely on file, according to the organisation's security rules. Digital consents will be stored on cloud spaces with the same characteristics.
- All the documents will be in Italian and in an understandable language for research participants, and reference to national legislation included (if needed).

3.4. WORK PACKAGE 4

The general objective of WP4 is to improve healthy lifestyles, social inclusion of migrants, social cohesion, and relational wellbeing among local inhabitants of Dražovce neighbourhood and with the rest of the city by creating a Reversible Multifunctional Open-source Urban Landscape along the 8 km cycle road.

The specific objectives of WP4 are:

- To increase healthy habits among local people, particularly the most vulnerable.



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- To encourage safe and sustainable mobility (walking and cycling).
- To improve the quality of the urban public space in terms of safety, accessibility, inclusiveness, liveability.
- To enhance skills and competences, networking, and organizational capacity of local changemakers, especially NGOs active in the socio-cultural field.
- To create multifunctional, reversible furniture that can be used for multiple purposes.

In order to reach the above-mentioned objectives, research in WP3 involves: the mapping of main stakeholders and their successful engagement and collaboration in Dražovce IN-HUB; co-design workshop of Lucca IN-HUB with relevant stakeholders (1); co-design workshop (1) and interviews (3-5) of IHW indicators with relevant stakeholders; secondary data collection for gender landscaping construction and sampling procedures; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each) and additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews (20) on IHW; mobile sampling experience and gamified surveys through the IN-HABIT APP; behavioural games (rounds of experiments with 100 participants) to explore the perspective of different groups at risk of discrimination and exclusion; specific workshops (approx. 5) applying the FIDS method with school pupils, parents, women and teachers in neighbourhood schools; local contests on social networks (i.e., Instagram); visual and textual contents analysis from stories and photo-stories.

Complementing WP7 related tasks, within Task 4.5, SUA and Nitra partners will run the continuous monitoring of the deployed solutions in terms of performance and impact on the following aspects:

- Changes in the use of the space and mobility patterns among citizens through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience.
- Attendance to events and influx of people and tourists in the public spaces through secondary data collection.
- Perceived inclusiveness, accessibility, and safety of the re-designed areas through interviews (40), satisfaction surveys (3), and mobile sampling experience.
- Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40), satisfaction surveys (2), secondary data collection, street cameras and sensors.
- Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection.



- Number of new (social, educational, health, tourist, environment) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection.
- Increased participation and involvement of local citizens in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).

This monitoring action will also make use of the INHABIT-APP (for participative Mobile Experience Sampling) and the IN-HABIT Platform for data integration, scenario development and interactive visualization. Physical devices like street sensors and cameras will be used as data sources to monitor air quality, temperature, noise, people's movement, and traffic in a way which is completely anonymized and in compliance with GDPR data protection rules.

Before carrying out whatever research activity, participants will be informed verbally and/or given written text/pop-up explaining the project and the purpose of the activity. Participants will be given the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices). The informed consent will be written in the local language and in accordance with the national legislation and GDPR rules, and accordingly adapted to describe the specificity of each project activity in which human being participation is required. The informed consent will include information on the project and its specific research activities, how the data will be used and stored, and will state that participation is voluntary (Annex 1). The signed consent forms or digital disclaimer data will be securely stored following the security guidelines of the partner organisation involved in the corresponding research activity.

At any time, participants will be free to leave or interrupt their participation if they do not agree with whatever part of the research activity in which they get involved. All information collected and obtained for this project will be anonymised and confidential and used for the purposes of the project. If foreseen, consent is requested to record and use audio-visual material always in compliance with the data protection law.

Main implementation steps:

- For the participation of residents and stakeholders in Nitra IN-HUB, a consent form will be created and signed by them before starting whatever research activity. This consent form will be a specification of the general consent form of the project activities, including where necessary references to national legislations and context.



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- For the co-management of VIS, pacts of collaboration will be signed between different stakeholders.
- In case of involving minors in project activities, the informed consent of parents/legal representatives will be required.
- The consent form will be adapted to specific project activities and legal requirements of each research subject and context.
- Before starting any research activity, signature on the consent form is required in case of hard copies or opt in, in case of digital disclaimers.
- After each research activity, the signed consent forms shall be stored securely on file, according to the organisation's security rules. Digital consents will be stored on cloud spaces with the same characteristics.
- All the documents will be in Slovak and in an understandable language for research participants, and reference to the national legislation included (if needed).

3.5. WORK PACKAGE 5

The objective of WP5 is to provide IN-HABIT cities with a common set of instruments to involve local stakeholders in the process of co-design, co-deployment, and co-management of VIS to boost IHW around the focus topics of cultural heritage, food, hum-animal bonds and art and environment with a GDE&I perspective.

The specific objectives of WP5 are:

- To increase citizens participation in the transformation of public spaces, especially the most vulnerable groups by means of (target and context-based) incentive mechanisms and co-design methods.
- To establish inclusive and sustainable transformation and co-management plans of urban commons through innovative PPPPs.
- To enhance solutions' sustainability in medium-long term by leveraging further public-private investments, new business models and innovative financial schemes.

WP5 includes: mapping and co-definition of stakeholder engagement with local partners; training of local activators in stakeholder engagement methods and with a gender, diversity, equity and inclusion perspective; the co-definition of an initial Inclusive Transition Pathway by local partners and stakeholders; the organisation of three mindset-change workshops adapted to different target groups with local



activators; the co-definition of an Inclusive Business Incubation Programme with local stakeholders; and the following up of local IN-HUBs activities and implementation of Inclusive Transition Pathways.

In principle, no research activity involving use and analysis of personal data is foreseen during this WP, except for a signed agreement to participate in the city IN-HUBs, or agreements of collaboration with and between stakeholders for co-deployment and co-management of VIS, such as business models. The activity of WP5 will be mostly focused on coordinating data, interactions and engagement processes developed through WP1-4 with the activities and approaches promoted in WP6-8. The participation in focus groups, interviews, surveys and the elaboration of the related results and data will be made in strict compliance with the ethical principles adopted by the related work packages and under the responsibility of the respective WP leaders. The training and the development of the GDEI Stakeholders Engagement Toolkit will ensure that ethical considerations and related established procedures are included in the engagement process led by the local IN-HUBs activities.

3.6. WORK PACKAGE 6

The general objective of WP6 is to ensure a gender, diversity, equity, and inclusion (GDEI) perspective in each city and to enable behavioural changes to ensure the successful adoption and sustainability of the innovations deployed.

The specific objectives of WP6 are:

- To embed the GDEI perspective into the IN-HABIT Inclusive Transformation Plans for the co-design and co-deployment of selected VIS in each pilot city and in the Inclusive Transition Pathways.
- To produce behavioural changes among local citizens, with an emphasis on empowering local women as community leaders and active changemakers within the co-management of re-designed urban commons.
- To produce behavioural changes among city planners, by enhancing their competences and skills related to the design of public spaces, GDEI perspective within PPPs and financing schemes for the co-deployment and co-management of urban common pool resources.
- To enhance scientific and public knowledge and debate on GDEI based co-design and co-management of urban commons to boost IHW.

Research actions in WP6 require secondary data collection and residents and stakeholders' participation in different research activities such as surveys, mobile experience sampling and behavioural games.



Before carrying out whatever research activity, participants will be informed verbally and/or given written text/pup-up explaining the project and the purpose of the activity. Participants will be given the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices). The informed consent will be written in the local language and in accordance with the national legislation and GDPR rules, and accordingly adapted to describe the specificity of each project activity in which human being participation is required. The informed consent will include information on the project and its specific research activities, how the data will be used and stored, and will state that participation is voluntary (Annex 1). The signed consent forms or digital disclaimer data will be securely stored following the security guidelines of the partner organisation involved in the corresponding research activity.

At any time, participants will be free to leave or interrupt their participation if they do not agree with whatever part of the research activity in which they get involved. All information collected and obtained for this project will be anonymised and confidential and used for the purposes of the project. If foreseen, consent is requested to record and use audio-visual material always in compliance with the data protection law.

Main implementation steps:

- For secondary data collection, a formal request might be needed for some databases.
- For the participation of residents and stakeholders in behavioural games, a consent form/digital disclaimer to accept the experience will be created and signed/opted in by them before starting whatever activity.
- The consent form will be adapted to specific project activities and legal requirements of each research subject and context.
- Translation of the informed consent form in an understandable language for research participants (if needed) and reference to national legislation included (if needed).
- Before starting any research activity, signature on the consent form is required in case of hard copies or opt in, in case of digital disclaimers.
- After each research activity, the signed consent forms shall be stored securely on file, according to the organisation's security rules. Digital consents will be stored on cloud spaces with the same characteristics.



3.7. WORK PACKAGE 7

The general objective of WP7 is to assess the impact of IN-HABIT solutions in terms of changes affecting mental health, socio-economic wellbeing, and healthy lifestyles of people in re-designed city areas.

The specific objectives of WP7 are:

- To co-design new and complementary impact indicators on inclusive health and wellbeing at urban level.
- To establish long-term sustainable data platforms securing open, consistent data about the impacts of deployed VIS and ensure interoperability with other relevant data infrastructures.
- To test innovative monitoring systems to measure benefits and capture the multiple co-benefits created by VIS in terms of IHW.
- To enhance knowledge on the impact of integrated social, cultural, technical, digital, and nature-based innovations on IHW.

Research actions in WP7 require secondary and primary data collection, and residents and stakeholders' participation in different research activities such as, surveys, focus groups, mobile experience sampling, behavioural games, interviews, local contests on social networks (i.e., Instagram) and collection/analysis of visual and textual contents and stories for assessment purposes.

Before carrying out whatever research activity, participants will be informed verbally and/or given written text/pop-up explaining the project and the purpose of the activity. Participants will be given the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices). The informed consent will be written in the local language and in accordance with the national legislation and GDPR rules, and accordingly adapted to describe the specificity of each project activity in which human being participation is required. The informed consent will include information on the project and its specific research activities, how the data will be used and stored, and will state that participation is voluntary (Annex 1). The signed consent forms or digital disclaimer data will be securely stored following the security guidelines of the partner organisation involved in the corresponding research activity.

At any time, participants will be free to leave or interrupt their participation if they do not agree with whatever part of the research activity in which they get involved. All information collected and obtained for this project will be anonymised and confidential and used for the purposes of the project. If foreseen,



consent is requested to record and use audio-visual material always in compliance with the data protection law.

Main implementation steps:

- Secondary data and administrative data are provided by competent local/national authorities upon requests or through open databases and reports. ISIM will provide specific explanatory notes and information to the relevant authorities when asking for secondary data.
- For the participation of residents and stakeholders in surveys, focus groups, interviews, mobile sampling experience, gamified surveys and behavioural games, a specific information sheet will be created and distributed to participants before starting whatever activity. The information sheet will inform participants about the purposes of the research, the voluntary nature of participation and the possibility of not responding, to freely express their discomfort with the subject of the questions or to abandon the research at any time.
- If the research activity implies the collection and processing of personal data, including pictures and videos, a specific informed consent form will be included and signed by the participants.
- The information sheet and the informed consent form will be adapted to specific project activities and legal requirements of each research subject and context.
- Translation into local languages of the information sheet and informed consent form in an understandable language for research participants (if needed) and reference to national legislation included (if needed).
- Before starting any research activity involving processing of personal data, signature on the informed consent form is required in case of hard copies or opt in, in case of digital disclaimers (digital signature or tick of a box of online forms).
- After each research activity, the signed consent forms shall be stored securely on file, according to the organisation's security rules. Digital consents will be stored on cloud spaces with the same characteristics.

3.8. WORK PACKAGE 8

The general objective of WP8 is to raise awareness, inform, facilitate pro-active participation of local-external stakeholders, stimulate initiatives, and drive forward IHW, to disseminate and communicate results and business models and to boost replication activities.



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The specific objectives of WP8 are:

- To guarantee maximum visibility for the IN-HABIT project, informing key stakeholders at local, regional, national, European, and international levels of project results and outcomes.
- To foster local ownership of solutions in pilot city areas, by involving them directly in the communication process (content production and dissemination).
- To enhance public awareness, knowledge, and debate on integrated solutions to enhance IHW in European SMSCs, by actively disseminating IN-HABIT results across cities.
- To analyse the market and plan the necessary steps and requirements for the creation and design of business models and sustainability and a commercialization roadmap.
- To disseminate the business models launched in each city linked to IHW.
- To enhance cooperation and mutual learning with other initiatives, projects and networks focused on smart and sustainable cities, to promote knowledge, replication and exploitation of IN-HABIT results and key innovations.

Activities in WP8 require residents and stakeholders' participation in different research, and dissemination and communication activities such as, launch campaigns, grassroots communication, mobile experience sampling, augmented reality games, social media campaigns. Children participation in communication and engagement campaigns will not require the collection of personal data though a particular use of personal data might be required, such as photos and videos. For this purpose, a consent form will be signed before any engagement in project activities that require collection and use of personal data (e.g., photos, videos, data storytelling, authorship rights...).

In the case of children' engagement in dissemination and communication activities, the informed consent will be signed by parents/legal representatives. In any case, partners will abide the National legislations on parental consent (see <https://fra.europa.eu/en/publication/2014/child-participation-research>). Researchers should consider children's competencies and vulnerabilities based on the purpose and context of the research as well as factors such as age, gender, socio-economic circumstances, and disability¹. Careful consideration will be given to balancing giving agency and voice to children and young people, and the ability of young people to fully understand the implications of consent. Participants will be given time to discuss participation with a responsible adult who can also confirm consent. If visual data is collected, participants will have a choice whether to request anonymity (using software or editing to remove identifiable features) or allow attribution. The consent form or the corresponding digital disclaimer will be written in the local language if needed, and accordingly adapted to describe the specificity of each project activity in which human being participation is required.

¹ <https://esrc.ukri.org/funding/guidance-for-applicants/research-ethics/frequently-raised-topics/research-with-children-and-young-people/>



Before carrying out whatever research activity, participants will be informed verbally and/or given written text/pup-up explaining the project and the purpose of the activity. Participants will be given the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices). The informed consent will be written in the local language and in accordance with the national legislation and GDPR rules, and accordingly adapted to describe the specificity of each project activity in which human being participation is required. The informed consent will include information on the project and its specific research activities, how the data will be used and stored, and will state that participation is voluntary (Annex 1). The signed consent forms or digital disclaimer data will be securely stored following the security guidelines of the partner organisation involved in the corresponding research activity.

At any time, participants will be free to leave or interrupt their participation if they do not agree with whatever part of the research activity in which they get involved. All information collected and obtained for this project will be anonymised and confidential and used for the purposes of the project. If foreseen, consent is requested to record and use audio-visual material always in compliance with the data protection law.

Main implementation steps:

- For the participation of residents and stakeholders in launch campaigns, grassroots communication, mobile experience sampling, augmented reality games, stakeholders' engagement activities, communication, and disseminations activities in general a specific consent form or digital disclaimer will be created and signed by them before starting whatever activity only in the cases where such activities do not fall under existing guidelines in filming in public spaces. Specific disclaimers will be created and submitted in specific cases not falling into these category (i.e., interviews).
- For children' engagement in communication and engagement campaigns, an informed consent or digital disclaimer from parents/legal representatives will be required in case of using images and videos where these children appear.
- The consent form or digital disclaimer will be generic to all communication and dissemination activities regarding the project activities and legal requirements of each research subject and context.
- Translation of the informed consent form in an understandable language for research participants (if needed), including reference to national legislation (if needed).
- After each research activity, if the consent form or digital disclaimer was needed, the signed consent forms shall be stored securely on file, according to the organisation's security rules. Digital consents will be stored on cloud spaces with the same characteristics.



3.9. WORK PACKAGE 9

WP9 is devoted to project management and coordination and its main objective is to manage and coordinate the IN-HABIT project. In this WP, no data collection involving persons external to the Consortium is foreseen.



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ANNEX 1

Information sheet and written information about privacy notice and policy, and informed consent should be made available both in written form (hard copy) and in digital form, via IN-HABIT App or online via link or pop-up as a standard digitalized content depending on the means of communication used.

The informed consent form/digital disclaimer will include information on the project and its specific research activities, and how the data will be used and stored. Data will be stored by each PP according to their own policies to anonymization and safe storage. Likewise, IN-HABIT Repository (described in D9.2 Data Management Plan) is a certified repository that will permit the safe and protected storage of research data in compliance with all EU and national legislations. In the case of digital consents, they will be stored on cloud spaces with the same characteristics.

Records documenting the informed consent procedure, including the information sheets and consent forms provided to research participants, and the acquisition of their consent to data processing will be kept and stored.

Following IN-HABIT inclusive approach, we are exploring new options to facilitate informed consent to individuals not so used to legal language, as that proposed by the CONSENT COMMONS project (<https://consentcommons.com/>). This project is developing a system based on icons to inform about the different forms of personal data collection and their use in online and App contexts.



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INFORMATION SHEET

IN-HABIT is a Horizon 2020 Project coordinated by the University of Cordoba and involves 21 partner organisations (universities, public administrations, NGOs, SMEs) in a multi-actor, interdisciplinary Consortium.

The overarching goal of IN-HABIT is to foster Inclusive Health and Wellbeing (IHW) in four small and medium size cities (Cordoba, Riga, Lucca, Nitra) through visionary and integrated solutions, based on the mobilisation of undervalued resources (culture, food, human-animal bonds, and environment), and with a focus on gender, diversity, equity, and inclusion. To achieve this goal, IN-HABIT will co-design, co-deploy and co-manage the integrated solutions with the participation of local stakeholders. IN-HABIT will base its actions on underserved areas and groups at risk of discrimination and exclusion in each city (children, youth, elders, women, persons with disabilities, sexual minorities, migrants and refugees, ethnic minorities...).

IN-HABIT aims to build a knowledge and methodological base to increase the capacity of a wide range of actors to boost and assess H&W from a gender, diversity, equity, and inclusion perspective, to promote Responsible Research and Innovation, and to inform and support decision-making processes in health and wellbeing. Several interactive and collaborative activities will be performed along the five years lifespan of the project, such as surveys, interviews, workshops, meetings, digital services, and behavioural games. Participants will be asked to give their consent for the use, processing, storage, and publication of data they provide to contribute to the IN-HABIT research.

Next, each city partner will include a short paragraph explaining the main aim of the IN-HABIT project in this location. For example, in the case of Cordoba the information sheet will include the following text:

The IN-HABIT project in Cordoba is developed by the University of Cordoba, the Cordoba City Hall and AVUE. Its main aim is to enhance the health and wellbeing of people living in Las Palmeras neighbourhood, particularly of those at risk of discrimination and exclusion, by creating a sustainable green corridor connecting Las Palmeras with the Medina Azahara UNESCO site and transforming the neighbourhood's central square in a green and creative area.



INFORMED CONSENT FORM AND PRIVACY NOTICE

Informed consent

Name and organisation of data collector: _____

Name of the research participant: _____

1) Consent statement

The research participant has been informed that:

- Data is being collected as part of the EU (European Union) Horizon 2020 Project IN-HABIT.
- Data collected, audio recording, video-shooting and photos may be taken and used for research, dissemination, and communication purposes.
- Data will be analysed by members of the IN-HABIT project, and in some cases may be analysed by project members other than the interviewer.
- Participation is voluntary.
- Consent can be withdrawn at any time without reason.
- Participants can access personal data at any time without reason.
- Data will be anonymised if possible. In cases in which the data cannot be anonymised, any publications will be shown to identifiable participants for further consent for publication.
- Processed data will be safely stored in certified repositories for long term preservation and curation.
- Raw data will be destroyed at the end of the project activities

Signed _____ (participant)

Date _____

2) Recording of consent

Name of the person who gained consent: _____

Data and time that consent was given: _____

Project partners will keep evidence of consent by recording.



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PRIVACY NOTE

The [Name of the Organisation] will use your personal data for purposes of research activities undertaken in the IN-HABIT project. Our legal basis for processing your data is the need to perform a task of public interest in relation to a research project funded by the European Commission, under Grant Agreement 869227.

We are the Data Controller over your personal data. We will not share your personal data beyond the project team, unless required by law. We shall retain your personal data according to good scientific practice for as long as it is necessary to fulfil the research activities of the project, deliver project outcomes and fulfil with the funder's requirements. For further information, please contact our Data Protection Officer on [add e-mail address of data protection officer]².

[Insert data collector name]

Contact details:

[Name of organisation]

[Address]

E-mail:

Telephone:

² If there is no privacy notice on the partner's website, and if a partner does not have a Data Protection Officer, substitute the sentence with the following: "For further information please contact [add email address of person responsible for data protection]."



ANNEX 2

ETHICS REQUIREMENTS FOR RRI COMPLIANCE

Work Package 1. Sustainable mobility and creative square in Cordoba

Title of activity	Workshops, surveys, focus groups, interviews, behavioural games, mobile sampling experience, secondary data collection, participative storytelling, local contests and use of textual and visual content
Description of activity	<p>Workshop with stakeholders on Cordoba IN-HUB co-design (1); co-design workshops (1) and interviews (3-5) of IHW indicators with relevant stakeholders; collection of secondary data for gender landscaping and sampling procedures; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each); additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews 20 on IHW; mobile sampling experience and gamified surveys through the IN-HABIT APP with residents for the establishment of Cordoba IN-HUB and the co-design, co-deployment, co-management and scalability of VIS; behavioural games (2 rounds with 100 participants) to explore the perspective of groups at risk of discrimination and exclusion; local contests on social networks (i.e., Instagram); use of visual and textual content from stories and photo-stories; workshops (approx. 5) applying the FIDS method with school pupils, parents, and teachers in neighbourhood schools.</p> <p>UCO and Cordoba partners will continuously monitor (WP1, T1.5) the deployed solutions in terms of performance and impact on the following aspects:</p> <ul style="list-style-type: none"> • Changes in the use of the space and mobility patterns among inhabitants through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience. • Attendance to events and influx of people and tourists in the public spaces through secondary data collection. • Perceived inclusiveness, accessibility, and safety of the re-designed areas through interviews (40), satisfaction surveys (3), and mobile sampling experience. • Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40), satisfaction surveys (2), secondary data collection, street cameras and sensors. • Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection.



	<ul style="list-style-type: none"> • Number of new (social, educational, health, tourist, cultural) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection. • Increased participation and involvement of local people in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).
Methods and measurement	<p>WP1 team will identify relevant secondary data on IHW, disaggregated by gender and diversity dimensions if possible, map out and organise IHW co-design workshops with stakeholders, contribute to sampling and data collection on IHW through surveys, interviews and focus groups, participative storytelling, behavioural games and mobile sampling experience, online local contests, use of visual and textual content, street sensors and cameras.</p> <p>A time and place for workshops, interviews, focus groups, participative storytelling will be agreed with inhabitants and stakeholders. Before these activities take place, participants will be informed verbally and given written text explaining the project, purpose of the activity and how the data will be stored and used. Participants must be given the opportunity to withdraw at any time without explanation. An informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices).</p> <p>Workshops, interviews, participative storytelling, focus groups, behavioural games may be recorded, and the recording might be analysed for research purposes. Participants will be duly informed, and their consent requested.</p>
Participants	Stakeholders, inhabitants, researchers and policy makers, local activators, community representatives, groups at risk of discrimination and exclusion
Recruitment	Participants will be identified by WP1 team following the methods proposed by WP5
Ethical considerations checklist	<p>Provide information on the activity and the project both verbally and written, through an information sheet. Go through the following points:</p> <ul style="list-style-type: none"> - The audio/video/written records and any reproduction shall remain the property of the author and that the IN-HABIT project may use the text, image and audio for research, dissemination, and communication purposes. - The non-attributable images may appear publicly as part of the project website, social media communications and/or other marketing materials related to the project. - The material will be used in a legitimate manner and is not intended to cause any harm or undue embarrassment to the parties involved. - Check the interviewee has understood the information provided and that they understand they may withdraw at any time. - Ensure that consent is given to use the interviewee's personal data, testimony, image, voice or all by the project, signature required (digital



	<p>signature or tick of a box for online devices).</p> <ul style="list-style-type: none"> - In case participants do not consent the use of their images, appropriated software to blur them will be used. - Data will be destroyed at the end of project activities.
Information provided to participants	Information about IN-HABIT, the aim of the activity, and protection of data and personal data is provided in the Information sheet.
Informed consent requested	Yes

Work Package 2. Agenskalns food hub in Riga

Title of activity	Workshops, surveys, focus groups, interviews, participative storytelling, behavioural games, mobile sampling experience, secondary data collection, local contests and use of textual and visual content
Description of activity	<p>Workshop with stakeholders on Riga IN-HUB co-design (1); co-design workshop (1) and interviews (3-5) of IHW indicators with relevant stakeholders; secondary data collection for gender landscaping and sampling procedures; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each); additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews (20) on IHW; mobile sampling experience and gamified surveys through the IN-HABIT APP with residents for the establishment of Riga IN-HUB and the co-design, co-deployment, co-management and scalability of VIS; behavioural games (2 rounds with 100 participants) to explore the perspective of groups at risk of discrimination and exclusion; local contests on social networks (i.e., Instagram); use of visual and textual content from stories and photo-stories; workshops (approx. 5) applying the FIDS method with school pupils, parents and teachers in neighbourhood schools.</p> <p>CBS and Riga partners will continuously monitor (WP2, T2.5) the deployed solutions in terms of performance and impact on the following aspects:</p> <ul style="list-style-type: none"> • Changes in the use of the space and mobility patterns among inhabitants through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience. • Attendance to events and influx of people and tourists in the public spaces through secondary data collection. • Perceived inclusiveness, accessibility, and safety of the re-designed areas through interviews (40), satisfaction surveys (3), and mobile sampling experience. • Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40),



	<p>satisfaction surveys (2), secondary data collection, street cameras and sensors.</p> <ul style="list-style-type: none"> • Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection. • Number of new (social, educational, health, food-related) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection. • Increased participation and involvement of local people in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).
Methods and measurement	<p>WP2 team will identify relevant secondary data on IHW, disaggregated by gender and diversity dimensions, map out and organise IHW co-design workshops with stakeholders, contribute to sampling and data collection on IHW through surveys, interviews and focus groups, participative storytelling, behavioural games and mobile sampling experience, online local contests, use of visual and textual content, street sensors and cameras.</p> <p>A time and place for workshops, interviews, focus groups, participative storytelling will be agreed with inhabitants and stakeholders. Before these activities take place, participants will be informed verbally and given written text explaining the project, purpose of the activity and how the data will be stored and used. Participants must be given the opportunity to withdraw at any time without explanation. An informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices).</p> <p>Workshops, interviews, participative storytelling, focus groups, behavioural games may be recorded, and the recording might be analysed for research purposes.</p>
Participants	Stakeholders, inhabitants, researchers and policy makers, local activators, community representatives, groups with protected characteristics
Recruitment	Participants will be identified by WP2 team
Ethical considerations checklist	<p>Provide information on the activity and the project both verbally and written, through an information sheet. Go through the following points:</p> <ul style="list-style-type: none"> • The audio/video/written records and any reproduction shall remain the property of the author and that the IN-HABIT project may use the text, image and audio for research, dissemination, and communication purposes. • The non-attributable images may appear publicly as part of the project website, social media communications and/or other marketing materials related to the project. • The material will be used in a legitimate manner and is not intended to cause any harm or undue embarrassment to the parties involved. • Check the interviewee has understood the information provided and that



	<p>they understand they may withdraw at any time.</p> <ul style="list-style-type: none"> • Ensure that consent is given to use the interviewee’s personal data, testimony, image, voice or all by the project, signature required (digital signature or tick of a box for online devices). • In case participants do not consent the use of their images, appropriated software to blur them will be used. • Data will be destroyed at the end of project activities.
Information provided to participants	Information about IN-HABIT, the aim of the activity, and protection of data and personal data provided.
Informed consent requested	Yes

Work Package 3. Hum-animal city in Lucca

Title of activity	Workshops, surveys, focus groups, interviews, behavioural games, mobile sampling experience, secondary data collection, local contests and use of textual and visual content
Description of activity	<p>Workshop with stakeholders on Lucca IN-HUB co-design (1); co-design workshops (1) and interviews (3-5) of IHW indicators with relevant stakeholders; secondary data collection for gender landscaping and sampling procedures; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each); additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews (20) on IHW assessment; mobile sampling experience and gamified surveys through the IN-HABIT APP with residents for the establishment of Lucca IN-HUB and the co-design, co-deployment, co-management and scalability of VIS; behavioural games (2 rounds with 100 participants) to explore the perspective of groups at risk of discrimination and exclusion, local contests on social networks (i.e., Instagram); use of visual and textual content form stories and photo-stories; workshops (approx. 5) applying the FIDS method with school pupils, parents and teachers in neighbourhood schools.</p> <p>UNIFI and Lucca partners will continuously monitor (WP3, T3.5) the deployed solutions in terms of performance and impact on the following aspects:</p> <ul style="list-style-type: none"> • Changes in the use of the space and mobility patterns among inhabitants through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience. • Attendance to events and influx of people and tourists in the public spaces through secondary data collection. • Perceived inclusiveness, accessibility, and safety of the re-designed areas



	<p>through interviews (40), satisfaction surveys (3), and mobile sampling experience.</p> <ul style="list-style-type: none"> • Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40), satisfaction surveys (2), secondary data collection, street cameras and sensors. • Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection. • Number of new (social, educational, tourist, pet care) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection. • Increased participation and involvement of local people in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).
Methods and measurement	<p>WP3 team will identify relevant secondary data on IHW, disaggregated by gender and diversity dimensions, map out and organise IHW co-design workshops with stakeholders, contribute to sampling and data collection on IHW through surveys, interviews and focus groups, participative storytelling, behavioural games and mobile sampling experience, online local contests, use of textual and visual content, street sensors and cameras.</p> <p>A time and place for workshops, interviews, focus groups and participative storytelling will be agreed with inhabitants and stakeholders. Before these activities take place, participants will be informed verbally and given written text explaining the project, purpose of the activity and how the data will be stored and used. Participants must be given the opportunity to withdraw at any time without explanation. An informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices).</p> <p>Workshops, interviews, participative storytelling, focus groups, behavioural games may be recorded, and the recording might be analysed for research purposes.</p>
Participants	Stakeholders, inhabitants, researchers and policy makers, local activators, community representatives, groups with protected characteristics
Recruitment	Participants will be identified by WP3 team
Ethical considerations checklist	<p>Provide information on the activity and the project both verbally and written, through an information sheet. Go through the following points:</p> <ul style="list-style-type: none"> • The audio/video/written records and any reproduction shall remain the property of the author and that the IN-HABIT project may use the text, image and audio for research, dissemination, and communication purposes. • The non-attributable images may appear publicly as part of the project website, social media communications and/or other marketing materials related to the project.



	<ul style="list-style-type: none"> • The material will be used in a legitimate manner and is not intended to cause any harm or undue embarrassment to the parties involved. • Check the interviewee has understood the information provided and that they understand they may withdraw at any time. • Ensure that consent is given to use the interviewee’s personal data, testimony, image, voice or all by the project, signature required (digital signature or tick of a box for online devices). • In case participants do not consent the use of their images, appropriated software to blur them will be used. • Data will be destroyed at the end of project activities.
Information provided to participants	Information about IN-HABIT, the aim of the activity, and protection of data and personal data provided.
Informed consent requested	Yes

Work Package 4. Reversible Multifunctional Open-source Urban Landscape in Nitra

Title of activity	Workshops, surveys, focus groups, participative storytelling, interviews, behavioural games, mobile sampling experience, secondary data collection, local contests, use of textual and visual content
Description of activity	<p>Workshop with stakeholders on Nitra IN-HUB co-design (1); co-design workshop (1) and interviews (3-5) on IHW indicators with relevant stakeholders; secondary data collection for gender landscaping and sampling procedures; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each); additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews (20) on IHW; mobile sampling experience and gamified surveys through the IN-HABIT APP with residents for the establishment of Nitra IN-HUB and the co-design, co-deployment, co-management and scalability of VIS; behavioural games (2 rounds with 100 participants) to explore the perspective of groups at risk of discrimination and exclusion; local contests on social networks (i.e., Instagram); use of visual and textual content from stories and photo-stories; workshops (approx. 5) applying the FIDS method with school pupils, parents and teachers in neighbourhood schools.</p> <p>SUA and Nitra partners will continuously monitor (WP4, T4.5) the deployed solutions in terms of performance and impact on the following aspects:</p> <ul style="list-style-type: none"> • Changes in the use of the space and mobility patterns among inhabitants through interviews (40), satisfaction surveys (3 surveys for each stage – co-design, co-deployment, and co-management), focus groups with community representatives (3), secondary data collection, and mobile sampling experience.



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	<ul style="list-style-type: none"> • Attendance to events and influx of people and tourists in the public spaces through secondary data collection. • Perceived inclusiveness, accessibility, and safety of the re-designed areas through interviews (40), satisfaction surveys (3), and mobile sampling experience. • Increased quality of the public environment (beauty, presence of greenery, air quality/temperature, noise etc.) through interviews (40), satisfaction surveys (2), secondary data collection, street cameras and sensors. • Economic impacts of the initiatives for local enterprises through satisfaction surveys (1) and secondary data collection. • Number of new (social, educational, health, tourist, environment) services, events and opportunities created by the solutions through satisfaction surveys (1) and secondary data collection. • Increased participation and involvement of local people in the decision and management of the co-created urban commons through satisfaction surveys (2), interviews (40) and focus groups with community representatives (3).
Methods and measurement	<p>WP4 team will identify relevant secondary data on IHW, disaggregated by gender and diversity dimensions, map out and organise IHW co-design workshops with stakeholders, contribute to sampling and data collection on IHW through surveys, interviews and focus groups, participative storytelling, behavioural games and mobile sampling experience, online local contests, use of textual and visual content, street sensors and cameras.</p> <p>A time and place for workshops, interviews, focus groups and participative storytelling will be agreed with inhabitants and stakeholders. Before these activities take place, participants will be informed verbally and given written text explaining the project, purpose of the activity and how the data will be stored and used. Participants must be given the opportunity to withdraw at any time without explanation. An informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices).</p> <p>Workshops, interviews, participative storytelling, focus groups, behavioural games may be recorded, and the recording might be analysed for research purposes.</p>
Participants	<p>Stakeholders, researchers and policy makers, inhabitants, local activators, community representatives, groups with protected characteristics</p>
Recruitment	<p>Participants will be identified by WP4 team</p>
Ethical considerations checklist	<p>Provide information on the activity and the project both verbally and written, through an information sheet. Go through the following points:</p> <ul style="list-style-type: none"> • The audio/video/written records and any reproduction shall remain the property of the author and that the IN-HABIT project may use the text, image and audio for research, dissemination, and communication purposes.



	<ul style="list-style-type: none"> • The non-attributable images may appear publicly as part of the project website, social media communications and/or other marketing materials related to the project. • The material will be used in a legitimate manner and is not intended to cause any harm or undue embarrassment to the parties involved. • Check the interviewee has understood the information provided and that they understand they may withdraw at any time. • Ensure that consent is given to use the interviewee’s personal data, testimony, image, voice or all by the project, signature required (digital signature or tick of a box for online devices). • In case participants do not consent the use of their images, appropriated software to blur them will be used. • Data will be destroyed at the end of project activities.
Information provided to participants	Information about IN-HABIT, the aim of the activity, and protection of data and personal data provided.
Informed consent requested	Yes

Work Package 5. Citizen engagement, inclusive business models and PPPs to boost IHW

Title of activity	Project glossary, stakeholder engagement mapping and training, mindset-change workshops adapted to different target groups, multi-city incubation programs.
Description of activity	Project glossary with a gender, diversity, equity, and inclusion perspective; training workshops with local activators for stakeholder engagement; mindset-change workshop with different target groups for engagement in city IN-HUBs activities and VIS, online incubation programs for aspiring innovators.
Methods and measurement	WP5 team will support local research teams with the identification and engagement of stakeholders in city IN-HUBs. It will also organise (under the guidance of DFC) mindset-change workshops for different target groups (children and schools) and online incubation programs (under the guidance of B4B). Before these activities take place, participants will be informed verbally and given written text explaining the project, purpose of the activity and how the data will be stored and used.
Participants	Stakeholders, aspiring innovators, companies, local and international mentors, local activators, PPs, inhabitants, children, schoolteachers, and parents
Recruitment	Participants will be identified by WP1-4 teams
Ethical considerations checklist	Ensure that consent to participate and cooperate in the activities is given, as well as to use participants’ testimony, image, voice or both by the project, signature required.
Information provided to participants	Information about IN-HABIT project, the aim of the activity, and protection of data and personal data provided.
Informed consent requested	Yes, in terms of signed agreements to participate in any of the activities in WP5.



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Work Package 6. Enabling behavioural changes with a gender, diversity, equity, and inclusion perspective

Title of activity	Training workshops, surveys, behavioural games, mobile sampling experience, secondary data collection and sampling.
Description of activity	Training workshop with PPs on gender, diversity, equity, and inclusion perspectives (1); 3 periodical surveys (Y1, Y3, Y5) on mental health with residents from intervention and non-intervention neighbourhoods; behavioural games with community representatives and groups at risk of discrimination and exclusion; mobile sampling experience with residents for IHW evaluation during the five-year duration of the project.
Methods and measurement	<p>The WP6 team will identify relevant gender, diversity, equity, and inclusion indicators, construct the sampling for surveys, carry out surveys on mental health, behavioural games, and mobile sampling experience with residents in the four cities.</p> <p>A time and place for surveys and behavioural games will be agreed with inhabitants. Before these activities take place, participants will be informed verbally and given written text explaining the project, purpose of the activity and how the data will be stored and used. Participants must be given the opportunity to withdraw at any time without explanation. An informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices).</p>
Participants	Inhabitants, researchers and policy makers, local activators, community representatives, PPs, groups at risk of discrimination and exclusion.
Recruitment	Participants will be identified by WP6 and WP1-4 teams
Ethical considerations checklist	<p>Provide information on the activity and the project both verbally and written, through an information sheet. Go through the following points:</p> <ul style="list-style-type: none"> • The audio/video/written records and any reproduction shall remain the property of the author and that the IN-HABIT project may use the text, video and audio for research, dissemination, and communication purposes. • The non-attributable images may appear publicly as part of the project website, social media communications and/or other marketing materials related to the project. • The material will be used in a legitimate manner and is not intended to cause any harm or undue embarrassment to the parties involved. • Check the interviewee has understood the information provided and that they understand they may withdraw at any time. • Ensure that consent is given to use the interviewee's personal data, image, voice, testimony or all by the project, signature required (digital signature or tick of a box for online devices). • In case participants do not consent the use of their images, appropriated



	<p>software to blur them will be used.</p> <ul style="list-style-type: none"> Data will be destroyed at the end of project activities.
Information provided to participants	Information about IN-HABIT, the aim of the activity, and protection of data and personal data provided.
Informed consent requested	Yes

Work Package 7. Assessing the impact of visionary and integrated solutions on IHW

Title of activity	Stakeholder workshops on IHW indicators co-design, surveys, focus groups, interviews, participative storytelling, mobile sampling experience, gamified surveys, secondary data collection and sampling, local contests on social networks (i.e., Instagram), collection and analysis of visual and textual contents and stories provided by citizens/stakeholders.
Description of activity	In each pilot city: co-design workshops (1) and interviews (3-5) on IHW indicators with relevant stakeholders; secondary data collection; implementation of periodical surveys on IHW (2 general surveys on health and 2 general surveys on socio-economic well-being with around 100 respondents each); additional restricted surveys with around 100 respondents (related to specific project activities/places or target groups); focus groups (3) and interviews (20) on IHW assessment; mobile sampling experience and gamified surveys through the IN-HABIT APP; behavioural games to explore the perspective of groups at risk of discrimination and exclusion; local contests on social networks (i.e., Instagram); use of visual and textual content from stories and photo-stories.
Methods and measurement	<p>Within the IN-HABIT project, ISM is responsible for the assessment of the short-term impact of the proposed solutions on people’s mental health, socio-economic well-being, and healthy lifestyles (WP7).</p> <p>This will imply the involvement of inhabitants in participative research actions before, during and after the deployment of the solutions at city level within the period May 2021 – August 2025. During this period, the inhabitants of the 4 pilot cities will be involved in workshops, individual/group interviews and focus groups, surveys, and communication activities, both in person and by means of digital tools.</p> <p>These activities will also be aimed at people belonging to groups at risk of discrimination and exclusion, such as people with disabilities, elderly, ethnic or religious minorities, LGBTIQ+ people, women, migrants, and refugees.</p> <p>A time and place for surveys, interviews, focus groups and participative storytelling will be agreed with participants in collaboration with local community activators, only when not happening through the APP, in which case, digital engagement info will be available. Before these activities take place, participants will be informed verbally and given written text explaining the project, purpose of the activity and how the data will be stored and used. Participants must be given</p>



	the opportunity to withdraw at any time without explanation. In case of collection of personal data, an informed consent will be filled in, signed, and drafted (digital signature or tick of a box for online devices).
Participants	<p>The research involves the following groups of local inhabitants:</p> <ul style="list-style-type: none"> • Persons residing in intervention and non-intervention districts, including groups at risk of discrimination and exclusion based on age (over 65), sex, ethnic-racial-cultural origin, religion, sexual orientation and gender identity, disability. • Persons who use the intervention areas for work, study, entertainment/leisure, tourism, education reasons • Users/participants of the proposed social, cultural, and digital services, activities, events campaigns, and training actions. • Members of local organizations and institutions who participate in the co-design and co-management of the innovations.
Recruitment	<p>Participants will be identified by WP1-4 teams (in collaboration with WP7 team) by means of the following channels:</p> <ul style="list-style-type: none"> - Direct contact through on-line communication via the project website and social networks. - Indirect contact with the help of local partner organizations, as well as through local governmental and non-governmental organizations (schools, associations, social enterprises, neighbourhood committees, informal groups, municipal social and health services).
Ethical Considerations checklist	<p>Provide information on the activity and the project both verbally and written, through an information sheet. Go through the following points:</p> <ul style="list-style-type: none"> • The audio/video/written records and any reproduction shall remain the property of the author and that the IN-HABIT project may use the text, image and audio for research, dissemination, and communication purposes. • The non-attributable images may appear publicly as part of the project website, social media communications and/or other marketing materials related to the project. • The material will be used in a legitimate manner and is not intended to cause any harm or undue embarrassment to the parties involved. • Check the interviewee has understood the information provided and that they understand they may withdraw at any time. • Ensure that consent is given to use the interviewee’s personal data, testimony, image, voice or all by the project, signature required (digital signature or tick of a box for online devices). • In case participants do not consent the use of their images, appropriated software to blur them will be used.



	<ul style="list-style-type: none"> Data will be destroyed at the end of project activities.
Information provided to participants	Information about IN-HABIT project, the aim of the activity, the voluntary nature of participation and the possibility of not responding, to freely express their discomfort with the subject or to abandon the research at any time. In case of provision of personal data, information about protection of data and personal data will be provided.
Informed consent requested	To be signed only for those activities which imply the collection and processing of personal data, included photos and videos (digital signature or tick of a box for online devices).

Work Package 8. Dissemination, Exploitation, Communication and Outreach (DECO) strategy

Title of Activity	Launch campaigns, grassroots communication, mobile experience sampling, augmented reality games, global outreach activities, local stakeholders' engagement for communication
Description of activity	the launching of communication and dissemination campaigns in the 4 city IN-HUBs, and of the project in general; communication with target groups in the four cities; contribution to mobile experience sampling and augmented reality games through the design of IN-HABIT data platform and APP (in collaboration with WTG)
Methods and measurement	The DECO strategy throughout the duration of the project
Participants	Stakeholders, local activators, researchers and policy makers, community representatives, local inhabitants, PPs, institutional representatives and shareholders, children, parents
Recruitment	Participants will be identified by WP1-4 teams and suggested by PPs, local stakeholders.
Informed consent requested	<p>Yes, for collection and use of personal data (e.g., photos, videos, data storytelling, authorship rights....), in cases not covered by existing guidelines on right to inform/report or specific cases requiring express consent or in cases where minors are involved.</p> <p>No, in case of third party's usage (social media for personal communication of the project, i.e.), BOT relinquishes any control over the opinions and themes expressed, as access to these platforms automatically implies the agreement of the user with the terms of service thereof. A disclaimer not reflecting the official views of the project, consortium, PPs and EC is included in all the project media channels (see DMP).</p>



ANNEX 3

PROTECTION OF PERSONAL DATA (POPD) REQUIREMENTS

PARTNER	SIGNED
1. UNIVERSIDAD DE CORDOBA, UCO, Spain	Yes
2. AYUNTAMIENTO DE CORDOBA, CORD, Spain	Yes
3. ASOCIACION VECINAL UNION Y ESPERANZA DE LAS PALMERAS, AVUE, Spain	Yes
4. NODIBINAJUMS BALTIC STUDIES CENTRE, BSC, Latvia	Yes
5. RIGAS PLANOSANAS REGIONS, RPR, Latvia	Yes
6. BC MANUFAKTURA, KQ, Latvia	Yes
7. UNIVERSITA DI PISA, UNIPI, Italy	Yes
8. COMUNE DI LUCCA, LUCCA, Italy	Yes
9. LUCCA CREA SRL, LCREA, Italy	Yes
10. SLOVENSKA POLNOHOSPODARSKA UNIVERZITA V NITRE, SUA, Slovakia	Yes
11. MESTO NITRA, NITRA, Slovakia	Yes
12. TRIPTYCH, HIDE, Slovakia	Yes
13. THE UNIVERSITY OF READING, UREAD, United Kingdom	Yes
14. ISIMPACT, ISIM, Italy	Yes
15. COLINI-TRIPODI GBR, TSR, Germany	Yes
16. BRIDGE FOR BILLIONS SL, B4B, Spain	Yes
17. DESIGN FOR CHANGE ESPANA, DFC Spain	Yes
18. BOOK ON A TREE LTD, BOT, United Kingdom	Yes
19. BELGISCH LABORATORIUM VAN DE ELEKTRICITEITSINDUSTRIE LABORELEC CVBA, LABORELEC, Belgium	Yes
20. WELLNESS TELECOM SL, WTG, Spain	Yes
21. PONTIFICIA UNIVERSIDAD JAVERIANA, PUJ, Colombia	Yes



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